

2018 Board of Directors Application Basic Instructions

Please type or print your information onto the application.

After completion, please submit the form either electronically to cumberlandcovepoa@frontiernet.net (Subject: Attn: 2018 Election) or by providing a paper copy to the welcome center office staff in an envelope (marked Attn: 2018 Election) no later than 1 PM on Tuesday 31 July 2018.

All applicants will be contacted (either in person, via email or telephone message), to confirm receipt of the application and that the applicant meets the required qualification criteria, no later than 02 August. The candidate meet & greet will be held on August 9th.

Please address additional questions to cumberlandcovepoa@frontiernet.net (Subject: Attn: 2018 Election).

BOARD OF DIRECTORS APPLICATION

NAME: _____ **DATE:** _____

ADDRESS: _____

PHONE #: _____ **EMAIL:** _____

NOTE: THE CANDIDATE MEET & GREET WILL BE HELD ON AUGUST 9TH.

EXPERIENCE: List jobs, education, training applicable to serving on the board:

COMMUNITY INVOLVEMENT: Describe POA / HOA committees, volunteer work or any other appropriate experience not listed above in qualifications:

EXPLAIN WHY YOU WANT TO BE ON THE BOARD: Talk about your objectives, changes you want to make, why you are the best choice, etc.

SIGNATURE: (By this signature I state I understand the application submittal requirements and my responsibilities, if elected, as specified in the Cumberland Cove POA Covenants and By Laws, as of this date): _____

Office Staff Instructions:

- 1. Volunteers may hand out blank applications but only official Office Staff will receive completed forms.**
- 2. Office Staff should check that the applicant has paid all required POA fees and is a member in good standing. The application should be hand marked appropriately and initialed once the check is complete.**
- 3. The original application should be placed in an envelope, marked with the words “2018 Elections” (if not already provided by applicant) and placed in the safe.**
- 4. If application is provided by email, a paper copy should be printed and processed as detailed above. The original email must be retained.**
- 5. The Election Committee Chair will arrange to periodically collect the applications across the month for further processing.**

No persons (including Board members) outside the Election Committee Chair and office staff should have access to applications.

Any questions (by staff, board members, received via email, etc.) should be sent to the Election Committee Chair via email (johnlogsdon54@gmail.com).